

EASY WAYS TO REGISTER

Email: info@coldcotes.com

Tel: 01423 770937

DELEGATE FEES

As identified on flyers for each workshop.

PAYEE

Electronic Payments to: Penny Jones T/A Azurite
NatWest Sort Code: 53-50-21 Account Number: 51129892

TERMS AND CONDITIONS

Bookings – a confirmation email will be sent from Cold Cotes within 3 -5 working days from receipt of your booking. Please note that an invoice will be sent within 7 – 10 working days. Payment must be received by cheque or bank transfer two weeks before the event.

Cancellations and substitutions – cancellations made one month before the date of the workshop will be charged at 10% of the invoice total. Cancellations made 2 weeks before the date of the workshop will be charged at 50% of the invoice total. Cancellations made after this time will be charged at the full invoice total. However you can send a substitute delegate at any time. Cancellations must be notified by email. In the unlikely event that the providers have to cancel the event all payments will be repaid in full.

Accommodation – this can be provided at Cold Cotes, subject to availability.

Access Requirements – to help us ensure that all delegates attending the workshop are able to participate fully, please contact Cold Cotes and let us know about any requirements you have by contacting info@coldcotes.com or 01423 770937.

Dietary requirements – we always provide vegetarian options at our workshops but please inform us if you need us to cater for any other dietary requirements.